

# International Admissions

This application packet is for students applying for admissions to Montgomery County Community College AND will need an I-



**English Proficiency Requirement:**

# Admissions Checklist

Please review the Admissions Checklist below as the I-20 Form can only be issued upon receipt of ALL applicable forms and documents in good order.

## Admissions Checklist:

- 1.

# International Student Application

This form must be submitted with the proper documentation. You will need this to receive a Letter of Admissions and I-20 Certificate of Eligibility for the visa process. Please read the instructions carefully and upload this completed form and appropriate documents at [the secure link](#).

## PERSONAL INFORMATION (Please Print)

1. Name \_\_\_\_\_ 2. Date of Birth \_\_\_\_\_  
Family Name Given Name Middle Name Month Day Year

3. E-mail Address \_\_\_\_\_ 4. Gender —Male Female

5. Former Last Name (if applicable) \_\_\_\_\_ 6. SEVIS ID (if applicable) **NOO** \_\_\_\_\_

7. City of Birth \_\_\_\_\_ 8. Country of Birth \_\_\_\_\_

9. Primary Telephone Number \_\_\_\_\_ 10. Secondary Telephone Number \_\_\_\_\_

11. Permanent Address in Home Country \_\_\_\_\_

12. Local Address in United States **NO P.O. BOX ADDRESSES** (if applicable) \_\_\_\_\_

Number & Street Address

City & Country

State

Zip

Address in Home Country



# International Student Application

**ENGLISH LANGUAGE PROFICIENCY** Is English your primary language?      Yes      No If No, please specify languages spoken \_\_\_\_\_

24. Have you taken the TOEFL or IELTS test?      Yes      No

25. If yes, what is your total score? \_\_\_\_\_

**TRANSFER STUDENT INFORMATION to be completed by transfer students in the United States**

26. Name of the Transfer Institutuf3ans0dd[H]6 (e)0 Tc 0 Tw 15uuf3ans0dd[H]6 (e)0 Tc 0 (u)tufs2l62 le9.7210.7 (t)2 (\_\_\_\_)13.3 (\_\_\_\_)caate1T0s,

# International Student Application

## DELIVERY INFORMATION

37. Please note that your Letter of Admissions and I-20 Form will be sent electronically to your MCCC school email.

You may also pick-up at the **Central Campus Office of Admissions** (College Hall, 340 DeKalb Pike, Blue Bell, PA 19422). The I-20 can be picked up by the student or a designated agent listed in the Privacy Waiver Statement (see Question #35).

### 38. Privacy Waiver

I grant permission to the College to release my documents and information concerning my status to \_\_\_\_\_  
(please provide the first name and last name of any person who may access your personal records). Phone Number  
(\_\_\_\_\_) \_\_\_\_\_

*"I certify that I have answered all applicable questions and that all information is true to the best of my knowledge. I understand that any deliberate falsification or omission of application data may result in denial or dismissal.*

*As an international student (F-1 visa), I realize that the cost of living near the College is expensive, that employment for international students is limited, and that financial assistance from the College is not available. By signing below, I confirm my understanding. Moreover, I certify that I have sufficient funds for tuition and living expenses for the duration of my studies and that I have funds available for the expenses of any dependent who may accompany me to the United States."*

**There are no scholarships available to international students from Montgomery County Community College. Please plan your financial arrangements accordingly.**

**Applicant Signature: X** \_\_\_\_\_ **Date:** \_\_\_\_\_

Montgomery County Community College is committed to assuring equal opportunity to all persons and does not discriminate on the basis of race, color, sex, religion, ancestry, national origin, age, applicable disability, veteran status, or sexual orientation in its educational programs, activities, admissions, or employment practices as required by Title IX of the Educational Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and other applicable statutes. Inquiries concerning Title IX and or 504 compliance should be referred to the Director of Equity and Diversity Initiatives, 340 DeKalb Pike, Blue Bell, PA 19422, (215) 619-7383. Blue Bell Campus students seeking information regarding services for students with disabilities should contact the Director of Services for Students with Disabilities at (215) 641-6575. Pottstown Campus students should contact the Coordinator of Disability Services at (610) 718-1853.

## Acknowledgement of F-1 Responsibilities

Now that you are planning to be a student, follow these U.S. visa and entry rules:

1. **YOU MUST enter the U.S. with an F-1 student entry visa** (unless you are Canadian or from a country that is visaexempt).
2. **YOU MUST enter the U.S. with the Certificate of Eligibility issued by the university or school you plan to attend.**
3. **DO read page 2 of your I-20.** You will be required to sign your certificate on page 1. The section above your signature indicates that you have read and agree to comply with the information explained on page 3. You should carefully read page 3 before you sign page 1.
4. **DO NOT attempt to enter the U.S. more than 30 days before the “report date” listed on your I-20.**
5. **DO NOT enter the U.S. as a visitor showing a roundtrip airline ticket.** Visitors who choose to enter the U.S. without a visa are permitted to stay for 90 days with no extensions or changes of status allowed. You must have an F-1 student entry visa with you when you enter the U.S. unless you are visa-exempt.
6. **DO NOT enter the U.S. without having arranged for housing.**

Once you become a student at Montgomery County Community College, you must follow these additional rules:

1. **YOU MUST** have international student health insurance by the first day of the semester.
2. **YOU MUST** submit documentation to the College that you have had the required schedule of immunizations and screenings within 60 days from your arrival in the US or your SEVIS transfer.
3. **YOU MUST** maintain a full-time course load (12 credits or more per semester each Fall and Spring).
4. **DO NOT** enroll in more than 3 credits of online courses unless approved by a foreign student advisor.
5. **DO NOT** withdraw from a course without permission from a foreign student advisor.
6. **DO NOT** expect to receive financial assistance or to work in the US.
7. **DO NOT** accept employment off campus unless approval has been received from USCIS. F-1 students are limited to 20 hours of on-campus work at Montgomery County Community College per week.
8. **YOU MUST** inform your F-2 dependents that they are not allowed to work and cannot study to earn a college level degree.
9. **YOU MUST** maintain a valid passport and I-94 card
10. **YOU MUST** update SEVIS and notify the college of any change in your legal name, address, major, or F-2 dependents.
11. **YOU MUST** file non-resident tax forms each year as required by federal regulations.
12. **It is your responsibility to keep your status legal and current in the United States**

I have carefully read the Acknowledgement of F-1 Responsibilities and maintaining these rules and this is an acknowledgment that I understand the requirements of my F-1 status and my responsibilities as an F-1 student while at MCCC. Furthermore, I understand that working off campus without written authorization from USCIS in the form of the Employment Authorization Document (card), or written authorization from the USCIS in the form of Admissions in the case of CPT, is a major F-1 status violation. I understand that if my F-1 student status is violated in any way, I will not be eligible to receive any benefits or privileges granted to F-1 students. If I am ever unsure about employment restrictions regarding my status or my responsibilities as an F-1 student, I know that I should consult my foreign student advisor at the Student Success Center before taking any action that may jeopardize my ability to remain in the US to study.

x \_\_\_\_\_  
Signature

x \_\_\_\_\_  
Printed Name Date



## Acceptable Types of Financial Documentation

You must present evidence that you have adequate funds: that you and your parents (or other sponsor) are willing and able to generate sufficient funds for your entire course of study, and that you would not leave school for financial reasons or work illegally in the United States.

Your parents' or your sponsor's bank accounts should show that they have liquid assets sufficient to cover the first year of your education. Bank statements should cover the past three to four months. Please note that the name on the bank statement and the name on the Affidavit of Support form must match.

**Financial documentation may not be older than three months at the time of submission.**

**You must present documentation from one of the options below:**

<p><b>Option #1</b> <b>Bank statements in student's name</b></p> <ul style="list-style-type: none"><li>• Recent bank statement (per account) on bank letterhead beginning with most recent statement. Statements must be no more than three months old at the time of submission</li><li>• Must be in English</li><li>• Must demonstrate that funds would be readily available to meet student's expenses</li><li>• Must show sufficient funds of \$23,000 USD or more.</li></ul>	<p><b>Option #3</b> <b>Bank statements in student's name and affidavit that student will live with sponsor</b></p> <ul style="list-style-type: none"><li>• Bank statement in student's name</li><li>• Sponsor must complete the Affidavit of Support on page 10 of the International Admissions Packet Form should indicate: a) sponsor will provide room and board for the student for the duration of his/her studies; and b) this will account for the living expenses</li></ul>
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**Option #2 Bank statements in sponsor's name and affidavit of support**

- Recent bank statement (per account) on bank letterhead.
- No more than three months old at the time of submission
- Must be in English
- Must demonstrate sufficient funds of \$23,000 USD or more.

# Financial Affidavit of Support

To be completed by the sponsor who is providing financial support to the student.

(A public translator) demonstrating a balance of no less than **\$23,000 USD**. BOTH THIS AFFADAVIT AND BANK STATEMENT MUST BE **NOTARIZED** IN ORDER FOR MONTGOMERY COUNTY COMMUNITY COLLEGE TO ISSUE THE I-20 FORM.

**Before completing and submitting this form, you the sponsor, should be aware of the following:**

1. Costs for academic tuition, fees and other costs are subject to change.
2. The College will not make loans nor provide financial aid to international students.
3. International students can only gain part-time employment on campus while school is in session and are generally paid minimum wage. Open positions at the College are rare. **Students should not plan on funding their entire program of study through on-campus work.** Students who are unable to pay their tuition and fees are not permitted to enroll for subsequent semesters and may violate their visa status.
4. The College is required to notify the U. S. Department of Homeland Security when a student fails to enroll for a full course of study for a fall or spring semester.
5. Financial support must be available in the amount required by the College and for the period of time that the student will be attending.

**Sponsor should complete the following:**

1. Sponsor's current address (include complete address):

2. E-mail: \_\_\_\_\_ 3. Telephone: \_\_\_\_\_

I, \_\_\_\_\_ (name of sponsor) state that I am an adult of sound mind and disposition and that I am competent to swear this affidavit on behalf of \_\_\_\_\_ (student's name), who is seeking admission to study at Montgomery County Community College. I will assume financial responsibility for the student named above.

4.  I do  I do not (please check one) intend to sponsor the student's dependents, if applicable.

5. My relationship to the student is (ex: father, cousin): \$ \_\_\_\_\_

6. I derive an annual income of \$ \_\_\_\_\_  
(if self-employed, I have attached a copy of my last income tax return or report of commercial rating concern, which I certify to be true and correct to the best of my knowledge and belief). **Note: Income statements are generally not calculated into** verification of financial support.

7. I have a balance in a United States savings account of \$ \_\_\_\_\_  
(must include copy of bank statement or letter from bank official)

8. I have other personal property, the reasonable value of which is\* \$ \_\_\_\_\_

9. I have stocks and/or bonds valued at\* \$ \_\_\_\_\_

I have reviewed the estimated expenses attached to this form and agree that I will provide full financial support as long as the student is enrolled at Montgomery County Community College. Financial support will meet costs for all tuition and mandatory student fees, mandatory medical health insurance, room and board and other/personal living expenses for the duration of his/her studies.

I certify that if restrictions exist regarding transfer of funds between my country of residence and the United States, I have fully investigated them and am aware of the procedures I must follow to remit payment when it is due, and that I will guarantee payment when it is due regardless of existing funds' transfer restrictions. I certify that the information provided in this Affidavit of Support is true and correct and that I will provide funds to the student named above and assume full financial responsibility for this student for the duration of his/her study at the College. Further, I have attached an official letter, on my bank's letterhead with the bank's stamp, and/or a bank statement issued in the past six months, which clearly shows the amount of money available in U. S. dollars.

X \_\_\_\_\_  
Sponsor's signature Date

X \_\_\_\_\_  
Signature of Notary Public or First Magistrate Stamp Notarial Seal Here

## Immunizations and Screenings

The College requires that all International Students provide documentation proving they have had the following schedule of immunizations and screenings...

- i. **MMR vaccine:** Measles, Mumps, Rubella ii. **PPD screening** must be performed in the U.S. or Canada

Below is a list of documents you can submit to fulfill this requirement:

### **MMR Vaccine (please submit one of these types of documents)**

1. A letter on printed letterhead from a physician or clinic stating the month and year you were vaccinated or when you had the disease.
2. A photocopy of your immunization record indicating the month and year of your measles immunization.
3. A photocopy of your medical record stating the month and year you were vaccinated or when you had the disease.

### **PPD Screening Requirement (please submit one of these types of documents)**

1. Documentation of a negative tuberculosis skin test (PPD) performed and read in millimeters in the United States or Canada.
2. Documentation of a positive tuberculosis skin test (PPD) and a written report of a negative chest x-ray performed in the United States or Canada.
3. Documentation of INH therapy for prophylaxis for at least six months and a written report of a negative chest x-ray.

Tuberculosis skin testing must be administered and read in the United States or Canada and must include measurement of reaction in millimeters. A history of BCG immunization does not fulfill this requirement. Chest x-rays must be performed in the United States or Canada and must be in the form of a written report. X-ray films will not be accepted.

**You must submit this form no later than 60 days from the Date of Entry into the US (for students applying from overseas) OR 60 days after the Date of Issuance of your I-20 from Montgomery County Community College (for transfer students).**



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